

# How to Make a PATI Request

## 1. Decide what records you want.

Examples include: reports, emails, recordings, meeting minutes, etc.

## 2. Figure out which public authority has the records you want.

A list of public authorities can be found at [www.ico.bm](http://www.ico.bm).

## 3. Make your request in writing.

Submit your request by email or letter directly to the public authority.

## 4. Know, Understand, Share!

The information you obtain can be used and shared.



## Contact Us

[www.ico.bm](http://www.ico.bm)  
[info@ico.bm](mailto:info@ico.bm)  
543-3700



Maxwell Roberts Building, 4<sup>th</sup> Fl.  
One Church Street  
Hamilton, HM11



*Do you disagree with the public authority's response to your PATI request?*

*You have a right to a review by the Information Commissioner.*

The Information Commissioner's Office (ICO) is an independent, public office that promotes and oversees the use of the Public Access to Information (PATI) Act 2010 in Bermuda.

*Know Your Rights Under the PATI Act!*

# Who are PATI Requesters?

PATI Requesters are people who want to be:



*informed*  
*included*  
*involved*

Any Bermudian or resident of Bermuda can make a PATI request!

This includes individuals, organisations, companies and the media.

This includes you!

# Benefits of the PATI Act

An engaged and informed public

Good governance

Transparency of government decision-making & processes

Oversight of public funds

Accountability

*“If information is power, then access to information is empowerment.”*

*-Audrey Azoulay, Director General, UNESCO*

***What do you want to know? Just Ask!***  
***Use your rights under the PATI Act!***

*“The spirit of transparency is now an enforceable right that belongs to the public.”*

*-Gitanjali Gutierrez,  
Information Commissioner*